

# **Wolfeboro Police Commission Meeting Minutes July 18, 2013**

**Members present:** Chairman Ron Goodgame and Vice Chairman Bob Copeland

**Staff present:** Chief Stu Chase, Lt. Dean Rondeau and Recording Secretary Amelia Capone-Muccio.

Chairman Goodgame called the meeting to order at 4:00 PM and introduced the Commissioner's, staff, and public in attendance. He noted a quorum was present.

## **Consideration of Minutes**

- ***Public minutes of June 20, 2013***

**Commissioner Bob Copeland moved the Wolfeboro Police Commission to accept the public minutes of June 20, 2013 as submitted. Commissioner Ron Goodgame seconded. Members voted and being none opposed, the motion passed.**

## **Activity Reports**

Chief Chase reviewed the following activity reports for the month:

**Offenses (State Law) by month:** He reported 104 offenses for last month, a 36% increase.

**Arrest status report:** He reported 36 arrests last month. He also provided the Arrests on View and Arrests summons reports.

**Personnel Analysis report:** He provided the monthly report.

**Accidents by street name:** He reported 15 accidents last month, an increase from the previous month.

**Citation analysis report:** He provided the monthly report noting 379 enforcement actions taken, but as always education is the main concern.

**Prosecutor's report:** He reported 18 defendants answering 19 offenses; 3 arraignments, 2 trials, 7 pleas, 3 hearings, and 3 pretrial conferences.

**School Resource Officer (SRO):** He reported 18 investigations at the High School and 5 investigations at the Middle School. He noted it being summer break; the SRO has joined the patrol rotation.

**Detective's Report:** He provided the Detectives report.

**Call Analysis by Call reason:** He reported 4,225 calls to Central Dispatch last month a 17% decrease.

## Chief's Items

He reported the following items:

- A new part-time employee is being trained for a 20 hour per week position in Central Dispatch.
- Seasonal employees, Officers Mary Devine and Paul Bois, are beginning their third week in the Downtown area. The public response has been very favorable with a common theme of requests for an even greater police presence. Other officers have been spending time Downtown, either on foot patrol or while working pedestrian safety grants.
- The extreme heat and humidity on the 4<sup>th</sup> of July caused eight medical aid calls within a 27 minute period which taxed our EMS and public safety resources. He commended the staff on their quick thinking and organization in this extreme circumstance. He reported the evening celebrations as orderly and the large crowd attending the fireworks was cleared in about 50 minutes.
- The “first-ever” Police & Fire/Rescue Open House was a success and from his personal perspective, a worthwhile and “fun” event. The staff engaged well with many visitors, and Officers Strauch and Spera stepping up to demonstrate the new equipment and give tours of the facility. Dispatch Ken Paul took time to explain the important role of Central Dispatch. He thanked the Commissioners for hosting this event and special thanks to Mrs. Balboni, Mrs. Copeland and Mrs. Goodgame for their support and interest.
- He stated outstanding investigation work was done by Sgt. Scott Moore on a recent burglary at a home on North Main Street. He noted within six hours of the report, he had identified a suspect, obtained a search warrant for a residence and recovered much of the stolen property. As he continued working on the case, he developed information leading to the clearance of four burglaries in a neighboring jurisdiction and the recovery of additional stolen property that had been taken from those homes.
- He reported it is time to begin working on the 2014 budgets and the Town Manager has given department heads an end-of-August time frame for budget submittals with no increase (over 2013) in the total of discretionary line items.
- Lt. Rondeau and Dispatch Supervisor Lyons instructed the Parks and Recreation staff and lifeguards in proper radio techniques and protocol.
- Department personnel participated in Law Day at the Carpenter and Crescent Lake Schools. This program was coordinated by Senior Patrolman Greg Cooper and Dispatch Supervisor Mia Lyons.
- He stated as part of their community outreach program the community can collect each Officer and full-time Dispatch staff baseball card. Each card is sponsored by a local business.

### ➤ **DISCUSSION:**

Chairman Goodgame complimented the staff on the breakup of the parade and evening firework event. He stated that he has heard some complaints about the voice of the Dispatcher being muffled and hard to understand.

Chief Chase replied he would look into it and noted it may be a Dispatcher using a headset vs. the actual phone.

## Commissioner's Items

None.

### Board of Selectmen's Representative

Ms. Silk noted that the Board of Selectmen approved the Town Manager's recommended Budget Guidelines at last night's Board meeting and the current budget is reported to be on track. The Board heard and approved the Temporary Event request for the NEPBA's Family Day and found the dunk tank idea amusing. Lastly she reported the next Hazardous Waste Collection will be this Saturday 8:30 AM to Noon in Alton. She noted that Wolfeboro's next medicine collection is August 16<sup>th</sup>.

#### ➤ Open House Update

Chairman Goodgame stated the event was a success and reported they do have plans to have the event again in the future.

#### ➤ Next Meeting

August 15, 2013 at 4:00 PM at the Wolfeboro Public Library.

*Being no further business, Chairman Goodgame entertained a motion to non-public session.*

**Commissioner Bob Copeland moved the Wolfeboro Police Commission to move to non-public session under RSA 91-A II a: to discuss the dismissal, promotion or compensation of any public employee or discipline or investigation of any charges against an employee at 4:32 PM. Bob Copeland seconded. Roll call vote, Bob Copeland-yes and Ron Goodgame-yes, being none opposed, the motion passed.**

The Commission re-entered public session at 5:09 PM.

Chairman Goodgame announced that the Commission sealed non-public session minutes of the July 18, 2013, by a 2/3<sup>rd</sup> vote as required by law.

*Being no further business before the Commission, Chairman Goodgame entertained a motion to adjourn.*

**Commissioner Bob Copeland moved the Wolfeboro Police Commission to adjourn at 5:10 PM. Commissioner Bob Copeland seconded. Being none opposed, the motion passed.**

Respectfully submitted,  
**Amelia Capone-Muccio**